



### **Trinity PSA Minutes of Meeting on 27.08.25 - in person**

#### **Present:**

Jacqueline Scott, Tracy Otway, Anne Clouston, Fiona King, Emma Masson, Catriona King, Sarah Duigan, Chris Schwaab, Zoe Lang

Apologies - Heather Gray, Nadia Malone, Tracy Hammond-Scodellaro

#### **AGENDA TOPICS:**

1. Welcome. Particularly to the new faces - Zoe & Sarah
2. Fund requests  
- A nice chunk was spent at the start of term on wish list items such as reading nook furniture. We have around £24k in the bank account. JS to order the outdoor seating.
3. Treasurer vacancies  
Current treasurers will depart soon - Tracy has a P7 & Emma a P6. Catriona and Chris will take over the treasurer roles and transition into them this year. It can be complicated to change the names on the bank accounts.
4. Next event - movie night 26th Sept

The Let isn't confirmed yet - Anne has applied and will keep an eye on it.

- JS will check Clickview for any new titles - 1hour 30 minutes and U rated.
- Anne will set up the event with Citizen Ticket again - £5
- 180 tickets.
- Doors 6:15pm for movie at 6:30pm. No interval.
- Two doors and two snack tables for quicker entry. Checking off the guest list was too time consuming. Could ask parents to show their QR codes.
- Encourage people **not** to enter the building early, before doors open.
- Snack packs - Anne to create these. Juice box, crisps, mini Haribo + chocolate

Re-word the allergy question, so hopefully less allergy snack packs (only a small proportion of the 'special' packs made were taken last time).

- Hot food - less than last time
- Hot dogs - Tracy Otway will set this up in the foyer. Mention hot dogs in the communication.

**Door**

Tracy HS + Anne

**Non-alc bar**

Nadia, Ingrid (?) + Anne

Non-alc lager + nicer juice cans eg, San Pellegrino.

**Hotdogs**

Tracy Otway + Sarah + ?

Qty: 120??

**Hot Food**

Heather, Zoe + ??

Food:

Fran - green curry? Anne to check

Catriona - chilli

Heather - chilli

Chris - veg curry or chilli

Zoe - has offered to make something. We need to confirm what.

Anne to check with Heather what the gaps are.

Anne to check if Heather is ok to buy the naans & chilli sides again.

Need people to cook rice - Anne to check with Heather who did it last time, how many needed etc

**Floats** - Emma to arrange and hand in to the office + card machine.

**5. PSA Clubs:**

- Clubs are re-starting w/c 1st Sept
- Drama club is now managed by Mix Up Theatre including booking of the venue.
- Anne had approached Forth Music about guitar lessons but no luck so far.

**6. AOB**

Halloween - Friday 31st October. Anne to arrange the sponsorship page. Costume swap a few weeks before.

Raffle - need to start gathering prizes for the mega Christmas raffle.

**Next Trinity PSA Meeting is the joint AGM with the Parent Council - Tuesday 9th Sept at 7pm (Zoom)**

**Next Trinity PSA Meeting - Wednesday 4th Nov 2025 at 7pm (Zoom)**